



Notice of representation without a fee or other consideration*

This form only needs to be provided to the Immigration and Refugee Board of Canada (IRB) once and a separate form does not need to be completed for each proceeding. However, if there is any change to the contact information, please complete a new form and provide it to the IRB without delay.

To be completed by the individual appearing before the Tribunal

Division(s): ID RPD IAD RAD IRB file number(s) or UCI: _____

The following person is representing me as my counsel in all proceedings before the IRB, and is not charging a fee for doing so.

Name of counsel

First name:

Last name:

Contact information of counsel

Name of firm or organization (if applicable):

Address line 1:

Address line 2:

City:

Province, state or region:

Postal code:

Country:

Email:

Cellphone number:

Telephone number:



Declaration of individual appearing before the Tribunal

If you did not require the assistance of an interpreter, you must complete Declaration A. If you did require the assistance of an interpreter, you must complete Declaration B.

Declaration A

I, [name of the individual appearing before the Tribunal] _____,
declare that the information provided in the form is complete, true and correct. I declare that I am able to read English and that I fully understand the entire content of this form. My declaration has the same force and effect as if made under oath.

Signature of individual

Date (YYYY-MM-DD)

Declaration B

I, [name of the individual appearing before the Tribunal] _____,
declare that the entire form has been translated to me. I declare that the information provided in this form is complete, true and correct. My declaration has the same force and effect as if made under oath.

Signature of individual

Date (YYYY-MM-DD)

Counsel's declaration

I declare that the information provided in this form is complete, true and correct. My declaration has the same force and effect as if made under oath.

Signature of counsel

Date (YYYY-MM-DD)

Interpreter's declaration

I, [name of the individual interpreting this form] _____,
hereby declare that I have accurately interpreted the entire content of this form to the individual appearing before the tribunal from the English language to the _____
language [state dialect if applicable].

I am proficient in both these languages and was able to communicate fully with the individual. The individual has indicated having fully understood the entire content of this form as interpreted by me.

Signature of interpreter

Date (YYYY-MM-DD)



Notes:

*A fee includes monetary or other consideration, such as goods or services.

For further details, please refer to our *Policy for Handling IRB Complaints Regarding Unauthorized, Paid Representatives* (2011-09-29).

Any subsequent finding by the IRB that a person is, in fact, an unauthorized paid representative, may be disclosed to Immigration, Refugees and Citizenship Canada (IRCC), the Canada Border Services Agency (CBSA) and the Department of Justice Canada (DOJ) in accordance with section 8(2)(a) of the *Privacy Act*; and to the College of Immigration and Citizenship Consultants (CICC), the relevant law society of the province or territory, the Chambre des notaires du Québec and the broader public by way of notice on the IRB website, in accordance with section 8(2)(m) of the *Privacy Act*.

Privacy notice:

The information provided is subject to disclosure under the *Privacy Act* and the *Immigration and Refugee Protection Regulations*.