



Notice of appeal – removal order form

Sections 63(2) or 63(3) of the *Immigration and Refugee Protection Act*

Use this form to appeal a removal order you received after an admissibility hearing of the Immigration Division of the Immigration and Refugee Board of Canada (IRB), **or** after an examination by an immigration officer.

Eligibility: You can only appeal a removal order to the Immigration Appeal Division (IAD) if you are:

- a permanent resident of Canada
- a foreign national with a permanent resident visa, **or**
- a Convention Refugee **or** Protected Person.

Note: You **cannot** appeal a removal order if you have an immigration status other than those listed above, such as a temporary resident status (visitor, student, worker) or if you are a person whose refugee claim was refused or abandoned.

Time limit: Your notice of appeal and all required documents must be received by the IAD within 30 days from the date you received the removal order. See page 4 of this form for more details.

For more information, see Appeal your removal order: <https://irb.gc.ca/en/making-immigration-appeal>.

Provide your information as the appellant

First name(s):

Last name(s):

UCI number (Unique

Client Identifier number):

Date of birth (YYYY-MM-DD):

List your family member(s) who are also appealing a removal order (if applicable)

Each family member must send their own notice of appeal on a separate form. The list below will ensure your appeals are processed together. Use another page if needed.

Family member's first name(s):

Family member's last name(s):

UCI number:

Date of birth (YYYY-MM-DD):

Relationship to appellant:

Family member's first name(s):

Family member's last name(s):

UCI number:

Date of birth (YYYY-MM-DD):

Relationship to appellant:



Family member's first name(s):

Family member's last name(s):

UCI number:

Date of birth (YYYY-MM-DD):

Relationship to appellant:

Family member's first name(s):

Family member's last name(s):

UCI number:

Date of birth (YYYY-MM-DD):

Relationship to appellant:

Provide your address

Address and apartment number:

City:

Province:

Postal code:

Email:

Cell or mobile
telephone number:

Other
telephone number:

Important: If your contact information changes, you must tell the IAD in writing without delay.

Indicate detention location (if applicable)

If you are detained, please indicate at which prison or detention centre:

Important: If you are later released from detention, you must tell the IAD in writing without delay.

Select your preferred language

We'll communicate with you and process your appeal in the official language of your choice.

Select your preferred language: ☐ English ☐ French

Do you need an interpreter? One can be provided at no cost. ☐ Yes ☐ No

If **yes**, specify the language:

and dialect (if any):



Tell us if you have counsel representing you

You or your counsel can complete this section.

You have the right to be represented by counsel at your own expense.

Do you have a counsel representing you? ☐ Yes ☐ No

If you get counsel later, you must provide their contact details to the IAD in writing.

See Representation at the IAD for more information: <https://irb.gc.ca/en/making-immigration-appeal/Pages/representation-hearing.aspx>.

First name:

Last name:

Organization or company:

Address and apartment number:

City:

Province:

Postal code:

Email:

Telephone number:

Membership number:

☐ Lawyer, paralegal or notary:

Province

☐ College of Immigration and Citizenship Consultants (CICC) – Class L3 RCIC-IRB license.

☐ Representative without a fee or other consideration (family member or other person helping with this appeal).

(Complete the [Notice of representation without a fee or other consideration](#) and send it to the IAD with this form.)

Note: *The Immigration and Refugee Protection Act* makes it an offence for any person not authorized under the Act to knowingly, directly or indirectly, represent or advise a person for consideration – or offer to do so – in connection with a proceeding under this Act. (Consideration includes money, or any other form of compensation or reward).

Declaration

The person who completed this form must sign this section.

I declare that I completed this form and that the information I have provided is complete, true and accurate.

Signed by:

☐ Appellant ☐ Counsel ☐ Parent – Guardian

City:

Date (YYYY-MM-DD):



Confirm the time limit to submit your appeal

Your notice of appeal and all required documents must be received by the IAD within 30 days from the date you received the removal order. (If the 30th day falls on a weekend or a holiday, the time limit is extended until the next working day).

When did you receive your removal order?

Date (YYYY-MM-DD)

If you are submitting your appeal after the time limit of 30 days, you must apply for an extension of time explaining why you could not provide it within the time limit. You can provide your explanation below.

You can also send documents to support your explanation or provide evidence in a statutory declaration or affidavit. If more space is needed, use additional sheets of paper the same size as this form (8.5 x 11 in.).



Send your notice of appeal

To start your appeal, you must provide the following documents to the IAD:

- a completed **notice of appeal form**
- a **copy of the removal order** that you received

Your appeal can't start without these documents.

You're encouraged to send your documents by email. By doing so, you consent to communicate with the Immigration and Refugee Board of Canada (IRB) and the Canada Border Services Agency (CBSA) by email, as explained in the practice notice: <https://irb-cisr.gc.ca/en/legal-policy/procedures/Pages/iad-email-communication.aspx>.

You must send your documents to the IRB regional office serving the province where **you currently reside**. If you can't email your notice of appeal, visit irb.gc.ca/en/regions for more information.

Regional offices

Eastern office	Central office	Western office
If you reside in: Quebec, New Brunswick, Nova Scotia, Prince Edward Island, Newfoundland and Labrador, Nunavut, Ottawa.	If you reside in: Ontario (except Ottawa).	If you reside in: British Columbia, Alberta, Manitoba, Saskatchewan, Yukon, Northwest Territories.
Email: irb.iad-e-sai.cisr@irb-cisr.gc.ca	Email: irb.iad-c-sai.cisr@irb-cisr.gc.ca	Email: irb.iad-wo-sai.cisr@irb-cisr.gc.ca